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# **BANARAS HINDU UNIVERSITY**

## **ELECTRONIC DATA CELL**

# Infrastructure With EDC

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- Three Servers
  - a) One Data base Server
  - b) One Developmental Server
  - c) One Operational Server
  
- Having One hub and Four Switches installed viz. EDC, Salary, Development and Administration supported by local switches on SOS basis.

# Sections Utilizing Facility of EDC

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- \* Salary and Recovery
- \* Provident Fund
- \* Tradebill
- \* Cheque
- \* Cash
- \* Cash book
- \* Medical Reimbursement
- \* Purchase
- \* IT FINANCE
- \* Estate
- \* Development
- \* Pension
- \* BRU
- \* Fee Counter
- \* Scholarship
- \* Works Account
- \* Project
- \* IMS FINANCE

# PERSONNEL OF EDC

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- Two Software Professionals involved in day to day functioning of sections with Future Course of action.
- One Programmer attached with EDC.
- One Technician to rectify the Networking/Hardware problems.
- One Supporting Staff has been posted to assist the functioning of EDC personnel.

# STRUCTURE OF EDC FOR SECTIONS

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- Operation of Estate Office is being utilized for incorporating the deducted amount related to university accommodation for Salary Calculation.
- Provident Fund Section function relating to employees having its impact at the time of Salary Calculation.
- Recovery Section collects information about all type of Recovery in respect of employees of B.H.U.
- Cash and Cheque Section are the output unit of all type of financial transactions dealt by the various Sections.

# ACHIEVEMENT OF EDC

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- Direct uploading amount transfer scheme in the bank account :
  - b) Provident Fund
  - c) Medical Reimbursement
  - d) Pension
  - e) Salary
  - f) Scholarship/fellowship
  
- Marching ahead to magnetic transfer of data to LIC
  
- e-TDS for last two financial year have successfully submitted through EDC.

# CONCEPTUAL CHANGES

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- Institutional decision to accept the double entry system from single entry system.
- To cope up with the respective changes software design will have to change as per the requirement of Situation.

# Other activities

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- Giving Support in preparation of salary bills at central place comprising :
  - automated correction to the data by different sections of finance.
  - Administrative communication in hard copy
  - Correction suggested by the DDO's before and after completion of salary calculation procedure.



# GENNEXT

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- Any type of Information Required by the Officers of the University. The EDC generated the required information based on the data available at Central Place.
- EDC may plan to automate the functioning of Administration linking its feature in respect of Basic Information about the employees.
- Conversion of Software in double entry system as UGC planed for all University

# SALARY SECTION

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## PROCESSING OF BILL

- COMPUTERISED SALARY
- AR-10 (MANUAL)
- AR 37(CONTRACTUAL)

# PROVIDENT FUND

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## PROCESSING OF BILL

- COMPUTERISED SALARY
- AR-10 (MANUAL)
- AR 37(CONTRACTUAL)

# INSTITUTE OF TECHNOLOGY (FINANCE-BRANCH)

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## PROCESSING OF BILL

- COMMERCIAL BILLS
- COLLECTION OF FEE
- FELLOWSHIP/SCHOLARSHIP

# INSTITUTE OF MEDICAL SCIENCE (FINANCE-BRANCH)

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## PROCESSING OF BILL

- COMMERCIAL BILLS
- FELLOWSHIP/SCHOLARSHIP

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THANKS