NOTIFICATION

In continuation of the Notification No.AB/CC/EPF: Contractual workers/56898 dated 11.03.2017 and No.AN/33-C/Contractual (EPF)/1/4092 dated 29.04.2017 of the Administration, the Vice-Chancellor has been pleased to approve implementation of EPF Act in respect of daily wagers/ contractual staff engaged in various Projects/Schemes of the University. All the Principal Investigators of Projects and Coordinators of the Schemes are requested to ensure strict compliance of the EPF Act with the following instructions:

1) The Principal Investigators of projects and Coordinators of schemes may ensure the registration of contractual staff/ daily wagers working in their projects/ schemes registered under provisions of EPF Act. For this purpose, they may send the details of the contractual staff/ daily wage workers working in their projects/ schemes in the prescribed proforma [printed overleaf] to the Asstt. Registrar (Admin.) NT. The Asstt. Registrar (Admin.)-NT will arrange to registrar them under the provision of EPF Act and their Unique Account Number will be provided to the respective Principal Investigator/ Coordinator.

2) After allotment of UAN the Principal Investigators/Coordinators will ensure that EPF contribution (employer/employee) are deducted every month, if the daily wager/contractual staff works for 15 days or more in a month. The employer contribution will be paid out of the same head of A/c from where the salary of the daily wagers/contractual staff are paid up to the maximum wages of Rs.15,000/- p.m.

3) This will apply to only those daily wagers/ contractual staff who are being paid their wages/ emoluments at the rates notified by the University.

4) While submitting proposal for the projects/schemes for the fund allocation, the Principal Investigators/ Coordinators may ensure that the employers share of EPF (@ 13.16%) is included in the proposal.

5) The EPF contribution be deducted @ 12% as employees share and @ 13.16% as employers contribution on the wages drawn by the employee upto a maximum of Rs.15,000/- of wages (i.e. employees share should not exceed Rs.1,800/- p.m. and employers contributions Rs.1,974/- p.m.

6) When the wages will exceed Rs.15,000/- p.m. then employers contribution will remain fix to the limit of Rs.15,000/- whereas employee may get deduction of his share either on Rs.15,000/- or on the increased wage.

7) The implementation of EPF contribution in respect of daily wagers/contractual workers working in various Projects/Schemes will be made effective w.e.f. the date of issue of this Notification.

JOINT REGISTRAR (DEV)

P.T.O.

VARANASI - 221 005
T: (0542) 2307270, 2368404, 6701706
F: (0542) 2368174
E: drdevbhu@gmail.com
Ref. No. R/Dev./EPF/ 33337

Copy forwarded to the following for information and necessary action:

1. The Directors of the Institutes/Deans of Faculties/Heads of Deptts/Offices/Sections/Units,
2. The Principal, Mahila Mahavidyalaya,
3. The Dean of Students,
4. The Coordinators of Schools/Centres,
5. The Coordinators/Administrative Wardens/Wardens of the Hostels,
6. The Principals of Colleges/Schools,
7. The Professor In-charge, R.G.S.C., Barkachha,
8. The Public Relations Officer,
9. The Coordinator, Computer Centre with the request to upload it on internal website
   of the University,
10. All the Joint Registrars/Dy. Registrars/Asstt. Registrars,
11. The Assistant Registrar & Secretary to the Vice-Chancellor,
12. The P.S. to Registrar,
13. The P.S. to Finance Officer,

BANARAS HINDU UNIVERSITY

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name</th>
<th>Father's Name</th>
<th>Mother's Name</th>
<th>Date of Birth</th>
<th>Dept. /Fac/Inst.</th>
<th>Position (Assst./Tech Asstt./Peon Messenger/ etc.)</th>
<th>Mode of engagement (Daily wage/ Contractual etc.)</th>
<th>Salary /Budget Head</th>
<th>Emoluments/wages per month</th>
<th>Aadhar No. (copy to be enclosed)</th>
<th>Mobile No.</th>
<th>Bank Account Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
<td>6</td>
<td>7</td>
<td>8</td>
<td>9</td>
<td>10</td>
<td>11</td>
<td>12</td>
<td>13</td>
</tr>
</tbody>
</table>

Joint Registrar (Dev)